



# Individual Volunteer Application Form

## Delaware State Parks

P.O. Box 312, Little Creek DE 19961  
302-739-3197 Phone: 302.739.1960 FAX 302.739.1959  
www.destateparks.com/volunteers

**NAME:** \_\_\_\_\_  
(Last) (First) (M.I)

**ADDRESS:** \_\_\_\_\_  
(Street) (State) (Zip)

**HOME PHONE:** \_\_\_\_\_ **WORK PHONE** \_\_\_\_\_  
(May we call you during business hours? YES \_\_\_ NO \_\_\_)

E-mail address \_\_\_\_\_

Are you applying to volunteer to fulfill a service requirement? \_\_\_\_\_ Yes \_\_\_\_\_ No

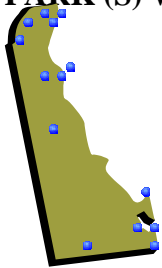
Please list the organization requiring this: \_\_\_\_\_

**SKILLS & INTERESTS** (Rank order as many areas as you desire, with #1 being the area of most interest/skill)

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Environmental Educational | <input type="checkbox"/> Research/Data Collection  | <input type="checkbox"/> Living History                 |
| <input type="checkbox"/> Historical Interpretation | <input type="checkbox"/> Building/Facility Repair  | <input type="checkbox"/> Equipment/Machinery/Vehicle    |
| <input type="checkbox"/> Trail Maintenance         | <input type="checkbox"/> Park Office               | <input type="checkbox"/> Wildlife Management            |
| <input type="checkbox"/> Nature Center             | <input type="checkbox"/> Special Events            | <input type="checkbox"/> Particular skill – please list |
| <input type="checkbox"/> Gardening/Planting        | <input type="checkbox"/> Campground/Volunteer Host | <input type="checkbox"/> ADOPT-a-TRAIL                  |
| <input type="checkbox"/> Grounds Maintenance       | <input type="checkbox"/> PARK WATCH                | <input type="checkbox"/> Natural Areas Conservation     |

Other (please explain) \_\_\_\_\_

**PARK (S) WHERE YOU WOULD MOST LIKE TO VOLUNTEER (Please circle):**



**New Castle**

- |                  |                  |
|------------------|------------------|
| Wilmington       | Fort Delaware    |
| Bellevue         | Port Penn        |
| Fox Point        | White Clay Creek |
| Brandywine Creek | Lums Pond        |
| Brandywine Zoo   | Alopocas Run     |

**Kent**

- Killens
- First State Heritage

**Sussex**

- Cape Henlopen
- Delaware Seashore
- Holts Landing
- Fenwick Island
- Trap Pond

Please describe why you are interested in becoming a Delaware State Parks Volunteer in this capacity:

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Please indicate the days of the week and the times of the day you are available.

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Have you ever been convicted of a felony or class A misdemeanor? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please explain \_\_\_\_\_

Do you have any physical or medical limitations, which may interfere with your ability to carry out certain assignments? \_\_\_ Yes \_\_\_ No If please describe: \_\_\_\_\_

**PLEASE NOTE: MORE QUESTIONS ON THE BACK OF THIS FORM**

**REFERENCES: Please list Volunteer, work & personal references**

	<b>Agency Name &amp; Address</b>	<b>Duties</b>	<b>Dates</b>	<b>Contact Person</b>	<b>Phone</b>
<b>1</b>					
<b>2</b>					
<b>3</b>					

**EMERGENCY INFORMATION:** (Please provide the names of people we can contact in an emergency)

1. \_\_\_\_\_  
 (Name) (Relationship) (Phone Number)

2. \_\_\_\_\_  
 (Name) (Relationship) (Phone Number)

**IMPORTANT: VOLUNTEER POLICY** Make sure you have read and understood the following:

- Volunteers perform service without compensation and are not considered employees of the State of Delaware. The Division of Parks and Recreation does not provide Worker’s Compensation or any other insurance coverage for volunteers.
- The Division of Parks and Recreation cannot guarantee volunteer placement. The Division will make every effort to match volunteer applicants to volunteer opportunities based on the needs of the Division and the interests and abilities of the volunteer.
- The Division employs a screening process for all volunteers based on the nature of the volunteer work and involvement level of the participant. Volunteers handling sensitive data, collecting and handling revenues, contact with children or vulnerable populations, use or operation of equipment or machinery, serve in a supervisory or independent capacity, engage in the discharge or handling of black powder; or otherwise required by Division Staff will be required to undergo a Background Investigation conducted by the Division as a part of the screening process.
- Acceptance as a volunteer is contingent upon successful completion at all levels of screening.
- The Division reserves the right to reject a candidate for any reason which the Division, in its sole judgement, determines will or may affect the best interests of the Division. Furthermore, the Division reserves the right to withhold the reason(s) for such refusal.
- The Division of Parks and Recreation accepts the service of all volunteers with the understanding that such service is at the sole discretion of the Division. Volunteers agree that the Division may at any time, for any reason, decide to terminate the volunteer’s relationship with the Division. Volunteers may at any time, for any reason, decide to sever the volunteer’s relationship with the Division. Notice of such a decision should be communicated as soon as possible to the volunteer’s supervisor.

\_\_\_\_\_  
 (Signature of Applicant) (Date)

**REQUIRED IF UNDER 18 YEARS OF AGE:**

I certify that (name) \_\_\_\_\_, my son/daughter, is fully capable of participating as a volunteer without compensation and has my permission to be assigned and participate as a volunteer for the Division of Parks & Recreation, I understand the risks involved with being a volunteer in this capacity and acknowledge that neither the State of Delaware, nor the Department of Natural Resources and Environmental Control, nor the Division of Parks & Recreation, nor any state employee, will assume any financial liability for any injury or illness that might occur while my son/daughter is performing voluntary service for the Division of Parks and Recreation.

\_\_\_\_\_  
 (Age if under 18) (Signature of Parent or Guardian) (Date)



**The Department of Natural Resources and Environmental Control is committed to affirmative action, equal opportunity, and the diversity of its workforce.**