



APPLICATION FOR ATHLETIC FIELD PERMIT

Instructions: To apply for an Athletic Field Permit complete this form and the Hold Harmless Agreement. Submit the original signed forms and any supplemental documents with a check or money order to cover the required fee to: Alapocas Run State Park Office, Blue Ball Barn, 1914 West Park Dr, Wilmington, DE 19803. Phone: (302)577-1164 Applicant will be notified and billed for any extra costs where applicable.

Applicant Name:	Organization Name:
Address:	
Contact Person:	Phone:

Please check: Field Hockey Flag Football Lacrosse Rugby Soccer Other _____

	<u>Rate</u>
2-Hour Time Period	\$20 - Adult Groups (16 and over)
2-Hour Time Period	\$15 - Youth Groups (15 and under)

- Each additional hour or portion thereof exceeding 2 hours will count as an additional 2-hour time period
- Please list all dates separately using the designated codes. Indicate open day for league play with an *
- See attached permit conditions for additional information.

FIELDS: Alapocas 1 and Alapocas 2 (East Park Dr Parking), Alapocas 3 (Weldin Rd Parking)
 CODES: G = Game/Match R/D = Rain date P = Practice

DATES:		FIELD(S)	TIME		Day(s) of week	CODE
From	To		From	To		
Special Requests:						

I have read and understand the permit conditions. I agree to abide by all permit conditions and the Division of Parks and Recreation's Rules and Regulations and to inform participants of the permit conditions and provision to follow all rules and regulations. I understand that any violation of state park rules and regulations under Title 7 Chapter 47 of the Delaware Code may result in the revocation or suspension of this permit.

Applicant: _____ Date: _____
 Issued by: _____ Date: _____

<u>Official Use Only</u>
Amount Paid: _____
Receipt No: _____
Authorization: _____

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Definitions:

- **Organization** shall be defined as any group or organized team consisting of ten (10) or more people.

Permit Conditions for use of Alapocas Run State Park Athletic Field:

- Permit applications will be taken beginning on January 2nd of each calendar year.
- Hold Harmless Agreement must be submitted with application.
- Application for permit must be submitted a minimum of 30 days prior to date of event(s).
- Only applicant may make any changes, cancellations, or additions to permit.
- Activities may be scheduled April 1- October 31. Field usage is not permitted December through March.
- Park areas open at 8am and close at sunset.
- A maximum of fifty (50) 2-hr time periods per organization will be authorized until all requests are filled.
- One set of portable nets will be provided for use by Field Hockey and two sets will be provided for Lacrosse and Soccer. Any additional equipment needed must be provided by the team and must be portable in nature.
- Please have permit available when participating on park property.
- Participants shall follow all state park rules and regulations.
- Vending is not permitted in Alapocas Run State Park without express written authorization from the park office.
- No advertising, tents, trailers, or canopies may be posted or located without written authorization.
- Alcoholic beverages are prohibited in Alapocas Run State Park.
- The Division of Parks and Recreation Carry-In-Carry-Out policy for trash applies.
- If in need of a Park Ranger, call 1-800-523-3336 and ask for the on duty ranger at Wilmington State Parks.

Cancellation Policy

- The Division of Parks and Recreation reserves the right to postpone or cancel any scheduled events on the Alapocas Run State Park athletic fields when the weather or field conditions are considered unfit for use, or when conditions are considered to pose a present danger to person or property.
- While every effort will be made to ensure that cancellations are made as early as possible, the Division of Parks and Recreation does not guarantee that such cancellations will be made before teams arrive.
- If weather conditions deteriorate during the course of an event, the Division of Parks and Recreation requests that participants use discretion on continuing the event so as not to cause damage to the field and render them unfit for future use.

Park Entrance Fees

- Delaware State Park daily entrance fees are in effect from March 1st through November 30th at Alapocas Run State Park. Self-payment envelopes and deposit boxes are located at each parking lot for your convenience.
- The daily park entrance fee is based on vehicle registration. The daily fee for Delaware registered vehicles is \$3.00 and out-of-state vehicles pay \$6.00.
- Vehicles displaying a current state park annual pass or surf fishing tag are exempt from daily entrance fees.
- Participants are encouraged to purchase a Delaware State Park annual pass. Annual passes may be purchased at state park offices, including the Blue Ball Barn, and on-line at www.destateparks.com.



ALAPOCAS RUN STATE PARK

State of Delaware Department of Natural Resources and Environmental Control, Division of Parks and Recreation

CERTIFICATE OF LIABILITY INSURANCE GUIDELINES FOR SPECIAL EVENTS IN THE PARK

The State parks are sought to be used by a wide variety of clubs, associations and groups to run races, hold sporting events, historical reenactments, fund- raisers, etc.

These groups have a variety of other parties involved in support of their projects.

At a minimum, the sponsor/sanctioning body shall provide a certificate of insurance to the state indicating the coverage available for this event. The coverage should have as “named insureds”, the sanctioning body of the race and the non-profit or for-profit group that is “coordinating” or benefiting from the event. If there is a single major sponsor that is readily identified as the sponsor/host/coordinator, that entity should be named insured or provide its own evidence of coverage if they are actively involved in the event. If the sponsor is in name only and their employees or management are not participating actively in the event, they are not required to be named as an insured.

A park or the Division can be named as a “certificate holder”; this would give us the right to receive notice of cancellation should the insurance policy be cancelled by either the insurance company or the insured.

It should be noted that the State has no liability to the sponsors, the participants or spectators. There is no requirement to have a “waiver of liability” signed by any of the parties involved.

The coverage SHALL NOT NAME the State or DNREC as a named insured that would erode the state’s sovereign immunity.



State of Delaware – Department of Natural Resources and Environmental Control –Division of Parks and Recreation

ALAPOCAS RUN STATE PARK

1914 W. Park Drive, Wilmington, DE 19803 Telephone (302) 577-1164 Fax (302) 577-1167

Sue Staats
Park Manager

Andrew D. Roy
Park Superintendent

HOLD HARMLESS AGREEMENT

In consideration of the receipt of a *Special Use Authorization* from the Division of Parks and Recreation, the permittee hereby releases the State of Delaware, its Departments, Divisions, Parks, employees, agents and/or representatives (hereafter referred to as the State of Delaware) from all injury and any liability of any kind which may arise from the permittee's use and occupancy of State property and agrees to indemnify and hold harmless the State of Delaware.

In no event shall the State of Delaware be liable for any damages or injury to the permittee or any agent or employee of the permittee or to any person coming upon the premises in connection with the permittee's use and occupancy of the premises.

The permittee acknowledges that it shall reimburse the State of Delaware for any and all damage to State of Delaware property, its agents and/or employees as a result of the use and occupancy of the premises (ordinary wear and tear excepted) by the permittee, its agents or employees or by any person coming upon the premises during the permittee's use as an invitee or licensee of the permittee.

Permittee or Authorized Officer (print and include title)

Division of Parks and Recreation

Signature

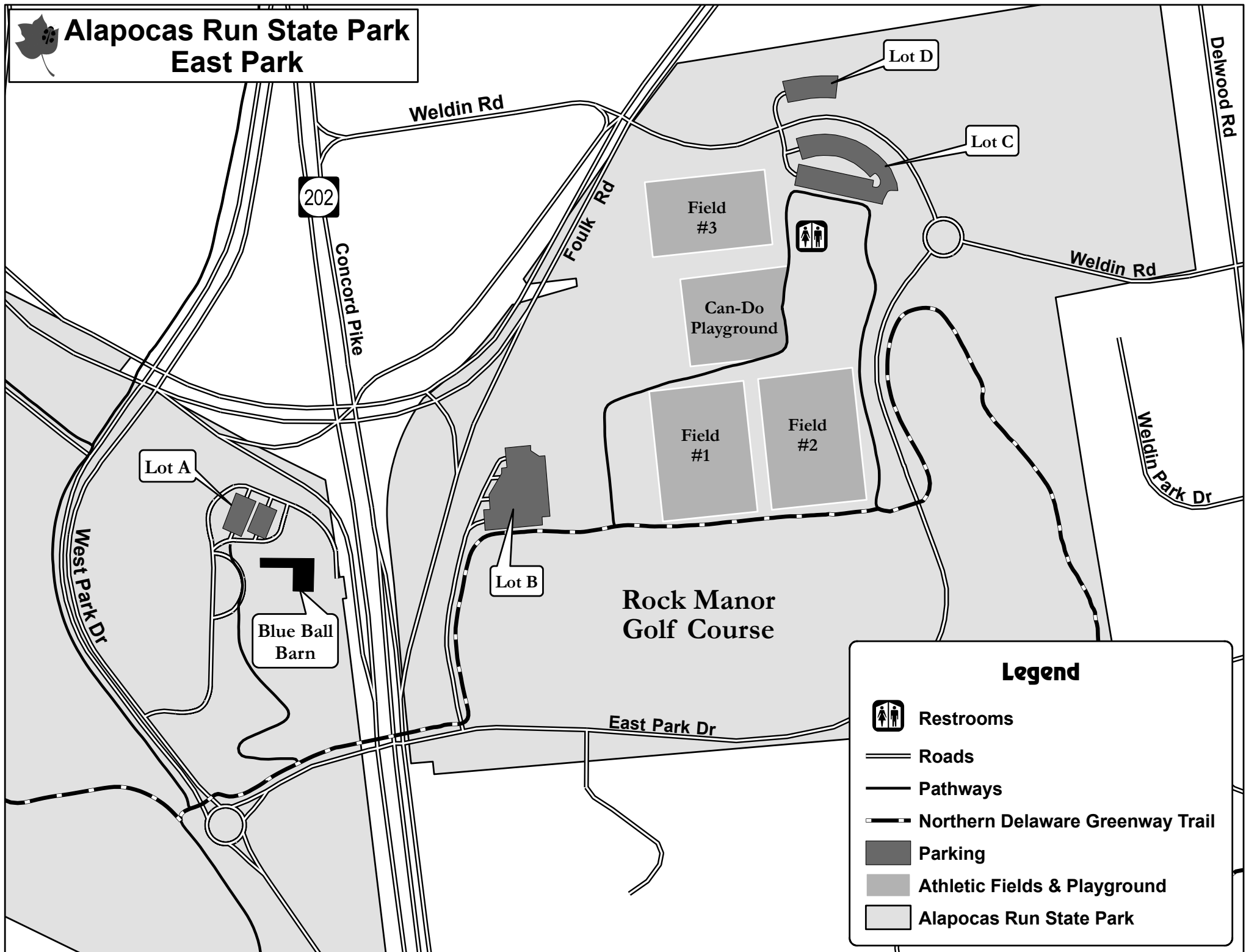
Date

Signature

Date



Alapocas Run State Park East Park



Legend

- Restrooms
- Roads
- Pathways
- Northern Delaware Greenway Trail
- Parking
- Athletic Fields & Playground
- Alapocas Run State Park