



# GROUP Volunteer Application Form

## Delaware State Parks

89 Kings Highway, Dover DE 19901

302-739-3197 Fax 302-739-3817

www.destateparks.com

**Group/Organization:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_  
(Last) (First) (M.I.)

**Address:** \_\_\_\_\_  
(Street) (State) (Zip)

**Phone:** \_\_\_\_\_ **FAX** \_\_\_\_\_ **E-mail** \_\_\_\_\_

**Number of members attending:** \_\_\_\_\_ **Approx. Number of Hours:** \_\_\_\_\_

**Please describe your group and intent for project:** \_\_\_\_\_  
\_\_\_\_\_

**COMMITMENT My group is interested in:**

- |  |   |
|--|---|
| <input type="checkbox"/> On-going partnership    | <input type="checkbox"/> Short-term project |
| <input type="checkbox"/> Weekly                  | <input type="checkbox"/> 1-2 Hours          |
| <input type="checkbox"/> Monthly                 | <input type="checkbox"/> ½ day              |
| <input type="checkbox"/> Several times per year  | <input type="checkbox"/> 1 Day project      |
| <input type="checkbox"/> Start to Finish project | <input type="checkbox"/> Several Days       |

**OBJECTIVE of project is:**

- Team Building
- Special Project
- Educational
- Personal Commitment
- Community Service

**If Community Service, Please explain**

(Please list name of school/ Business program)

**Are there any Physical, Age, or other limitations that we should consider when assigning a project to your group:** \_\_\_\_\_

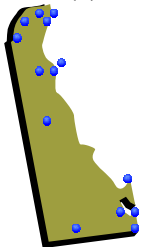
**Please indicate the best days and times for your group:** \_\_\_\_\_

**SKILLS & INTERESTS (Rank preference with #1 being the area of most interest/skill)**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Environmental Educational | <input type="checkbox"/> Research/Data Collection | <input type="checkbox"/> Living History                 |
| <input type="checkbox"/> Trail Maintenance         | <input type="checkbox"/> Building/Facility Repair | <input type="checkbox"/> Equipment/Machinery/Vehicle    |
| <input type="checkbox"/> Nature Center             | <input type="checkbox"/> Park Office              | <input type="checkbox"/> Wildlife Management            |
| <input type="checkbox"/> Gardening/Planting        | <input type="checkbox"/> Special Events           | <input type="checkbox"/> Particular skill – please list |
| <input type="checkbox"/> Grounds Maintenance       | <input type="checkbox"/> Campground               | _____   |

**Other (please explain)** \_\_\_\_\_

**PARK (S) WHERE YOU WOULD MOST LIKE TO VOLUNTEER (Please circle):**



- |                  |                   |             |                |
|------------------|-------------------|-------------|----------------|
|                  | <u>New Castle</u> | <u>Kent</u> | <u>Sussex</u>  |
| Wilmington       | Fort Delaware     | Killens     | Cape Henlopen  |
| Bellevue         | Port Penn         |             | DE Seashore    |
| Fox Point        | White Clay Creek  |             | Holts Landing  |
| Brandywine Creek | Lums Pond         |             | Fenwick Island |
| Brandywine Zoo   |                   |             | Trap Pond      |

**PLEASE NOTE: MORE INFORMATION ON BACK OF THIS FORM**

## **IMPORTANT: GROUP VOLUNTEER POLICY**

Please make certain you have read and understood the following:

- Volunteers are not considered employees of the State of Delaware. The Division of Parks and Recreation does not provide Worker's Compensation or any other insurance coverage for volunteers.
- Volunteer Opportunities for youth aged 18 years and younger are governed by applicable child labor laws. A responsible adult must accompany volunteers under the age of 18.
- Group Volunteers must identify a Group contact who is responsible for the safety and well being of group members:
  1. To provide coordination and supervision for group while volunteering.
  2. To ensure all members adhere to Park rules and procedures.
- It is the responsibility of the coordinating group to obtain a signed parental consent form for group members under the age of 18, which must be on file with the Group Coordinator.
- Group and Organizations will be sent a Group Volunteer Agreement which will define the volunteer project prior to arrival.
- The Division of Parks and Recreation cannot guarantee volunteer placement. The Division will, however, make every effort to match volunteer applicants to volunteer opportunities based on the needs of the Division and the interests and abilities of the volunteer.
- The Division employs a screening process for all volunteers. The level of the screening is based on the nature of the volunteer work and involvement level of the participant, and may involve a criminal history and background investigation conducted by the Division as a part of the screening process.
- Acceptance as a volunteer is contingent upon successful completion at all levels of screening.
- The Division reserves the right to reject a volunteer for any reason which the Division, in its sole judgement, determines will or may affect the best interests of the Division. Furthermore, the Division reserves the right to withhold the reason(s) for such refusal.
- The Division of Parks and Recreation accepts the service of all volunteers with the understanding that such service is at the sole discretion of the Division. Volunteers agree that the Division may at any time, for any reason, decide to terminate the volunteer's relationship with the Division. Volunteers may at any time, for any reason, decide to sever the volunteer's relationship with the Division. Notice of such a decision should be communicated as soon as possible to the volunteer's supervisor.

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(Signature of Applicant)

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(Date)

Return completed form to closest park office or to:

Division of Parks and Recreation, Volunteer Program  
89 Kings Hwy.  
Dover, DE 19901  
Fax: 302-739-3817 Phone: 302-739-3197  
Email: [Gstubbolo@state.de.us](mailto:Gstubbolo@state.de.us)



**The Department of Natural Resources and Environmental Control is committed to affirmative action, equal opportunity, and the diversity of its workforce.**