

Folk Art Collection Intern

Alapocas Run and Wilmington State Parks

DELAWARE STATE PARK INTERNSHIP PROGRAM



CLICK HERE TO APPLY: <https://destateparks.com/volunteer/positions>

DESCRIPTION

The Blue Ball Barn at Alapocas Run State Park is home to the Delaware Folk Art Collection. The collection features pieces from 54 Delaware artists. In addition to the substantial collection, the Division of Parks and Recreation has many other pieces stored in an offsite location. The Folk Art Collection Intern will be responsible for cataloging all of the stored pieces, as well as creating a rotation plan for the pieces on display and in storage. The Intern will also be responsible for researching new acquisitions for the collection, and researching and creating a housekeeping plan for the display pieces. The Intern will work with park staff, including industry professionals. The Intern must be able to drive and maintain a valid driver's license, a park vehicle will be made available to them to travel between the park and the storage facility or other park locations.

Location Blue Ball Barn at Alapocas Run State Park, Wilmington
<https://destateparks.com/FieldsStreams/Alapocas>

Term – 12 weeks – 1 year – Full Time – 30-35 hours per week

RESPONSIBILITIES

- Develop and implement cataloguing system for current collection items and storage items
- Create and implement collection item maintenance procedures and housekeeping plans
- Create rotation program for collection pieces
- Create artist information panels for all collection pieces
- Identify potential new acquisitions
- Develop creative programming or event ideas to market the Folk Art Collection and increase visitation and/or revenue

REQUIREMENTS

- Must be at least 18 years of age
- Ability to work independently with little direct supervision
- Have a valid driver's license
- Ability to lead others – may have opportunities to work with volunteers

DIRECT SUPERVISOR

The direct supervisor will be the Park Manager at Alapocas Run State Park.

BENEFITS

- **Training:** A hallmark of the program, interns receive training from the field experts they will be working with. In addition to this formal and informal training to successfully conduct their internship assignment, interns will have the opportunity to build associated skills and share real-time experience with park staff and colleagues. Training will be made available to the interns to further their personal and professional development.

- **Housing:** Limited co-ed housing is available, at no fee, for interns providing full-time hours (30 or more per week). If selected for housing, an intern will share a house, duplex or dorm facility with other interns.
- **Activities:** Interns will have the opportunity not only to visit ALL Delaware State Parks at no fee, but also participate in many of the tours, programs, and associated events for free. Delaware State Parks span the length of the state and whether it be canoeing at Trap Pond State Park, surfing at Delaware Seashore State Park, attending a concert at Bellevue State Park, or touring the living history facility at Fort Delaware, there is certainly something for everyone.
- **Stipend Available:** Interns are not employees of the State of Delaware- they are considered volunteers and are not paid for their service. Interns may elect to receive a stipend to help cover expenses incurred during their volunteer intern service. The stipend is a fixed amount of \$100 per week for service of 30 or more hours per week or \$50.00 per week for service of between 20 – 29 hours/ week paid biweekly as a direct deposit into the Intern’s bank account.
 - The stipend is not a wage, but does count toward the total income on which the intern’s tax obligation is based. Interns electing to receive the stipend will complete IRS Form W-9 Request for Tax-Payer Identification as self-employed and will receive a Form 1099 at the end of the year that reports the amount of income from the stipend. No taxes are withheld from the stipend.

All Delaware State Parks Interns are required to undergo and successfully complete a background check performed by the Division.

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The Department of Natural Resources and Environmental Control is committed to affirmative action, equal opportunity, and the diversity of its workforce